

**Program Abuse Prevention Plan**

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|----------------------|--|
| Program:             |  |
| Program Address:     |  |
| Date plan developed: |  |

**EACH PROGRAM MUST ENSURE THAT:**

- A. People receiving services are provided with an orientation to the program abuse prevention plan. This orientation must be within 24 hours of admission or within 72 hours for individuals who would benefit from a later orientation.
- B. The license holder’s governing body or the governing body’s delegated representative shall review the plan at least annually using the assessment factors in the plan and any substantiated maltreatment findings that occurred since the last review period. The governing body or the governing body’s delegated representative shall revise the plan, if necessary, to reflect the review results.
- C. A copy of the program abuse prevention plan must be posted in a prominent place in the facility and be available, upon request, to mandated reporters, people receiving services, and legal representatives.
- D. If the assessment indicates that the vulnerable adult does not need specific risk reduction measures in addition to those identified in the program abuse prevention plan, the individual abuse prevention plan must document this determination.
- E. In addition to the program abuse prevention plan, an individual abuse prevention plan must be developed for each new person receiving services. A review of the individual abuse prevention plan must be done as part of the review of the program plan. The persons receiving services must participate in the development of the individual abuse prevention plan to the best of their abilities. All abuse prevention plans must be reviewed at least annually by the interdisciplinary team.

**POPULATION ASSESSMENT (generalizations throughout entirety of license, not specific to current clients):**

- 1. Age range of persons the program intends to serve throughout the entirety of the licensed program:
- 2. What specific measures has the program taken to minimize the risk of abuse to people related to the age of people receiving services? *This should be for all INTENDED residents, not just current residents.*
- 3. Gender of persons the program plans to serve throughout the license:

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4. What specific measures has the program taken to minimize the risk of abuse to people as related to the gender of people receiving services? *This should be for all INTENDED residents, not just current residents.*
5. Describe the range of mental functioning of persons the program plans to serve throughout the entirety of the license:
6. What specific measure has the program take to minimize the risk of abuse to people as related to the mental functioning of people receiving services? *This should be for all INTENDED residents, not just current residents.*
7. Describe the general range of physical and emotional health of persons the program intends to serve:
8. What specific measure has the program take to minimize the risk of abuse to people as related to the physical and emotional health of people receiving services served? *This should be for all INTENDED residents, not just current residents.*
9. Describe the general range of adaptive/maladaptive behavior(s) of persons the program intends to serve throughout the license:
10. What specific measures has the program taken to minimize the risk of abuse to people as related to the adaptive/maladaptive behavior(s) of the people receiving services served? *This should be for all INTENDED residents, not just current residents.*
11. Describe the need for specialized programs of care for persons the program plans to serve throughout the license:
12. What specific measures has the program taken to minimize the risk of abuse to people as related to the need for specialized programs of care for people receiving services? *This should be for all INTENDED residents, not just current residents.*

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13. Describe the need for specific staff training to meet individual service needs:
14. What specific measures has the program taken to minimize the risk of abuse to people as related to the need for specific staff training designed to meet individual service needs?
15. Describe any knowledge of previous abuse that is relevant to minimizing the risk of abuse to people receiving services:
16. What specific measures has the program taken to minimize the risk of abuse to people as related to the knowledge of previous abuse?

**PHYSICAL PLANT ASSESSMENT:**

1. Describe the condition and design of the facility as it relates to safety for the people receiving services:
2. What specific measures has the program taken to minimize the risk of abuse to people as related to the condition and design of the facility in terms of safety for people receiving services?
3. Describe any areas of the facility that are difficult to supervise:
4. What specific measures has the program taken to minimize the risk of abuse to people as related to the areas of the facility that are difficult to supervise?

**ENVIRONMENTAL ASSESSMENT:**

1. Describe the location of the facility including information about the neighborhood and community in which the facility is located (neighbors, friendliness, activities, resources, etc):

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2. What specific measures has the program taken to minimize the risk of abuse to people as related to the location of the facility, including factors about the neighborhood and community?
  
3. Describe the type of grounds and terrain that surround the facility (accessibility):
  
4. What specific measures has the program taken to minimize the risk of abuse to people as related to the type of grounds and terrain that surround the facility?
  
5. Describe the type of internal programming provided at the program:
  
6. What specific measures has the program taken to minimize the risk of abuse to people through the type of internal programming provided at the program?
  
7. Describe the program's staffing pattern:
  
8. What specific measures has the program taken to minimize the risk of abuse to people through the program's staffing pattern?

\_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
Print name and title of  
Governing Body or  
Governing Body's Delegated Representative

Review: Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
The review occurred at least on an annual basis.  
The review included assessing the factors in the plan and any maltreatment determinations that occurred since the last review. The plan was update, if necessary.

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Legal Authority: Minn. Stat. § 245A.65, subd. 2

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