

Match Funds – Nonprofits

2024-2025

Purpose: To allow member entities to plan for a project, or a collection of projects, that enhance operations and programs.

Match Funds are awarded on a first-come, first-served basis while funds exist. Entities may apply for one Match award up to \$20,000 per fiscal year. Applications require a 25% match of the award amount.

Eligibility requirements

- The applicant entity must:
 - Be a Sourcewell participating agency. Register at sourcewell-mn.gov/register
 - Be designated as a 501(c)(3) nonprofit that provides services in the Minnesota counties of Cass, Crow Wing, Morrison, Todd, or Wadena (Region 5).
 - Apply for no more than one Match Funds award per entity per fiscal year (July 1-June 15); entities cannot apply for additional Match Funding until their previous project is complete, and the final report is submitted.
 - Monetarily contribute to the project (in-kind support does not constitute a financial contribution).
- The proposed project must:
 - Relate to programs or services authorized under Sourcewell's enabling statute, Minnesota Statutes § 123A.21, subdivision 7, and serve a public purpose.
 - Sourcewell is a local government within Minnesota. Like all local governments, Sourcewell's expenditures of public funds, including this funding opportunity, must comport with a public purpose. Applicants should detail how their proposed project is consistent with this principle in benefiting Region 5, relating to Sourcewell's governmental purpose, and ensuring public funds will not be used to primarily benefit individuals, business, and nonprofit entities. Sourcewell may request additional information to support your application.
 - Be completed within one year of the effective date of applicant's Match Funding agreement with Sourcewell.
- Ineligible expenditures:
 - Payment for capital expenses (land acquisition, building purchases or remodels, transportation infrastructure construction or maintenance)
 - Operating expenses (rent, utilities, insurance, etc.)
 - Expenses incurred prior to receipt of the award or portions of the project that have already been completed
 - Loans or reimbursement to individuals, businesses, or for-profit entities
 - Fiscal hosts/agent applications
 - Political campaigns or activities
 - Religious activities
 - Expenses incurred with conference attendance (travel, conference fees, etc.)
 - Out-of-state travel costs
 - Fundraising activities
 - Scholarships

- Medical research
- Endowments
- Athletic programs
- Organizational capacity building activities
- Discriminatory or illegal activities
- Gift cards
- Projects receiving other Sourcewell funding
- Third-party services

Completed applications can be submitted by email to: community@sourcewell-mn.gov.

Match Funds application

2024-2025

Entity information

Entity name:

Physical address:

Mailing address:

Project point of contact name:

Email:

Telephone:

Authorized signer of legal agreement name:

Email:

Project information

Please provide the following information specific to the proposed project:

1. Amount of funding requested:
2. Provide a description of the proposed project and the desired outcomes (**300-word maximum**).

3. Describe how the proposed project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities.

4. The proposed project must relate to Sourcewell's government purpose as defined in Minn. Stat. § 123A.21, Subdivision 7. Please identify all program or service areas to which the proposed project will relate.

- | | |
|---|--|
| <input type="checkbox"/> administrative services | <input type="checkbox"/> employee personnel services |
| <input type="checkbox"/> curriculum development | <input type="checkbox"/> vocational rehabilitation |
| <input type="checkbox"/> data processing | <input type="checkbox"/> health, diagnostic, and child development services and centers |
| <input type="checkbox"/> distance learning and other telecommunication services | <input type="checkbox"/> leadership or direction in early childhood and family education |
| <input type="checkbox"/> evaluation and research | <input type="checkbox"/> community services |
| <input type="checkbox"/> staff development | <input type="checkbox"/> shared time programs |
| <input type="checkbox"/> media and technology centers | <input type="checkbox"/> fiscal services and risk management programs, including health insurance programs providing reinsurance or stop loss coverage |
| <input type="checkbox"/> publication and dissemination of materials | <input type="checkbox"/> technology planning, training, and support services |
| <input type="checkbox"/> pupil personnel services | <input type="checkbox"/> health and safety services |
| <input type="checkbox"/> planning | <input type="checkbox"/> student academic challenges |
| <input type="checkbox"/> secondary, postsecondary, community, adult, and adult vocational education | <input type="checkbox"/> cooperative purchasing services |
| <input type="checkbox"/> teaching and learning services, including services for students with special talents and special needs | |

5. How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified in question 4.

Budget information

6. Complete the table below to identify the source of funds for your project. Applications require a 25% match of the Sourcewell amount, meaning a \$20,000 request requires a \$5,000 match.

Revenue sources (not including in-kind)	Amount
1. Sourcewell	
2.	
3.	
Total	\$

7. Complete the table below to explain, in detail, the itemized costs related to the project. Sourcewell staff may contact you for additional information regarding your budget if more detail is required.

Expenditures/ direct costs	Sourcewell Dollars	Other Sources
1.		
2.		
3.		
4.		
Total	\$	\$
Total Project Budget		\$

8. **For non-equipment purchases**, describe specifically how awarded funds would be used to support the project. Examples of non-equipment are labor, shipping, installation, marketing, project costs, etc.

Certification

Initial next to each statement indicating that you have read and understand the following.

_____ I certify that I have the authority to apply for funding in the amount requested.

_____ I certify that the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief.

_____ I acknowledge that if funding is awarded pursuant to this application, my entity will execute the Sourcewell funding agreement prior to receiving or expending any funds.

_____ I certify that no funds awarded as a result of this application will be used for any of the ineligible activities outlined in the eligibility requirements.

_____ I acknowledge that we are not applying for any other Sourcewell funding to cover the remaining costs.

_____ Upon receipt of an award, Sourcewell may create, obtain, and use photographs, videos, and audio recordings or other media (collectively "Data") related to the project and its promotion. This Data may be used for the purposes of communicating to the public about Sourcewell programs, services, and activities and for the creation of print, online, and video-based marketing materials, publications, and training content. As part of the agreement, Sourcewell may seek consent for the creation and use of such Data on a project-by-project basis.