

Equipment Maintenance form

MN Rule 9555.6205, Subp. 1: The home is free of plumbing, electrical, ventilation, mechanical, or structural hazards that would threaten the health or safety of any person living in the home.

License Holder Information

License Holder/Company Name: _____

Site Address: _____

Contact Phone Number: _____

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I have no concerns about the working condition of my heating system or other equipment

Inspection Company Information

Company Name: _____

Equipment Inspected: _____

Date of Inspection: _____

☐

Equipment found in good working order

☐

Repairs are needed (please note any findings below)

Comments: _____

_____	_____
License Holder Signature/Date	Inspector Signature/Date

Smoke Detectors

- Use interconnected, hardwired detectors when possible
- Write the date of manufacture on the outside of all alarms in bold marker
- Replace batteries annually for detectors that are not 10-year sealed battery
- Replace all detectors at least every 10 years, or sooner if they fail
- It's highly recommended to test smoke detectors with fire drills

Carbon Monoxide Detectors

- Replace batteries annually
- Write the date of manufacture on the outside of all alarms in bold marker
- Replace detectors every 7 years (follow manufacturer guidance), or sooner if they fail
- CO detectors are required in ALL adult foster care homes
- It's highly recommended to test CO detectors monthly

Flashlight and Weather Radio

- Must be easily accessible and operational in case of emergency
- Cell phones may be used as a flashlight, but not weather radio
- Radio must operate without electricity
- It's highly recommended to test these monthly

Locations and Replacement Tracking

Use the table below to help keep track of the locations of these items, when batteries were replaced, and when the detectors are due to be replaced (this is an optional form to obtain this information).

[illegible]

Use this optional template to track the dates you tested the batteries in your smoke, CO, flashlight, and radio monthly. Post this in an easily seen location as a reminder.

[illegible]